

OLMSTED CHAMBER OF COMMERCE

Meeting of the Board of Trustees

October 16, 2019

8:00 a.m.

Olmsted Community Center

<u>Attendance:</u>		<u>YES</u>	<u>NO</u>	<u>Committee(s)</u>
PRESIDENT	Kathy Davis	X		Marketing & Promo/Website
VICE PRESIDENT	Carrie Weise	X		Events Co-CHAIR
SECRETARY	Donna Winter	X		Website/Fundraising
TREASURER	Tom Helmick	X		Membership
SGT. AT ARMS	Doug Miller	X		Marketing & Promo
2019 BOARD:	Bill DeMarco	X		Membership CHAIR
	Cindy Kelly	X		Heritage Days CHAIR, Membership
	Holly Neumann	X		Fundraising Co-CHAIR
	Ted Noah	X		Membership, Marketing
	Karen Raisch-Siegel	X		Marketing & Promo/Website
	Grace Vedda-Sayre		X	Events Co-CHAIR
	Steve Wild		X	Fundraising Co-CHAIR/Events
	Bruce Williams	X		Website CHAIR/Membership
	Lisa Zver	X		Events

Call to Order / Roll Call - 8:09 a.m.

Minutes: September 19, 2019 meeting minutes were presented by Donna. Motion to approve; Tom. Seconded; Bill. All approve. Motion carried.

Treasurer's Report: Tom presented the September financials. Motion to approve; Steve. Seconded; Karen. All approve. Motion carried.

Membership: Reported by Bill.

- Membership Drive & Annual Meeting event on Nov. 20th from 5:30pm to 7:30pm at Suds. There will be a Network game/trivia & raffle for free standard membership.
- Annual Meeting – we will hold election of Board Trustees at the meeting. CoRs state must hold meeting immediately following to tally the votes & finalize election results so MOTION to move next Board Meeting to Thursday, Nov. 21st, the day after the Annual Meeting. Meeting will be held on Thursday November 21st at 8am at OCC. Motion to approve; Carrie. Seconded; Tom. All approve. Motion carried.
- Discussion about year stickers for 2019 & 2020. Agree we will wait to order the yearly stickers.

Events: Reported by Carrie.

- Wine tasting – There was no cost to Chamber because Consultative Insurance hosted. It was well attended and informative.
- Octoberfest at the German Club on 10/23/2019
 - The cost to Chamber is \$18.00 per person/meal.
 - Price was \$25.00 for members and \$35.00 for non-members.
- Holiday Party at Tony Ks – Wednesday December 4th
 - There will be a DJ, games and prizes
 - There will be a matching donation for Christians In Action
 - Will be sending nice invites

- Next Events meeting will be on Monday November 18th at 8am at Roasted

Fund Raising: No report.

Marketing & Promotions: No report.

Website Development: Reported by Bruce.

- Bruce sent out a Digital badge for members to place on their websites about being a Chamber Member and wondered if Board had time to look at it and try it out. It was hidden under member resources. Members felt it would be easier if the logo was a jpg file.
- Carrie mentioned she really likes Wild Apricot for events.
- Will email webstats to Board.

Code of Regulations: Reported by Kathy & Cindy

- Committee members include: Jeremy, Karen, Cindy and Cathy.
- Working on it but there is a lot to update.
- The Articles of Incorporation need to match the Code of Regulations.
- May create Bylaws to make it easier to use and understand.

Nominating Committee: Reported by Donna.

- It took some time and research but finalized the Class for each member on the Board and term endings. Donna asked those up for terms to end if they would accept a nomination to remain on the Board. Cindy, Tom, Steve and Kathy all replied yes. Holly replied no but nominated James Tatman from OFCS for a Board position.
- 2020 – Anticipate Nominating Committee can better plan now for future elections.

POM: No report.

Old Business:

- Points to discuss. Need to have electronic (maintained at the Olmsted Community Center) and hard copies for the Roles/Duties of President, Vice President, Secretary, Treasurer, as well as Chamber Committee Chairs. This would include any task lists as well. Possibly use Google docs or some other online system to maintain this information. This will be necessary for any new members who join the Board in the future.

New Business:

- None.

MOTION to adjourn the meeting; Kathy. Seconded; Ted. All approve. Meeting adjourned at 9:33 a.m.

Next Board Meeting: Thursday November 21, 2019 starting at **8:00am** at the Olmsted Community Center.

Respectfully submitted,

Donna Winter
OCOC Board Secretary